Introduction

We believe that an effective partnership between home and school is beneficial in supporting children in their learning. As a result, we use Class Dojo in all-year groups.

Aims

● To establish more effective communication links with parents.

How does it work?

Class Dojo is an online platform that is designed to communicate securely between school and home. It is used widely across both primary and secondary schools in the UK successfully. An introduction to Class Dojo video can be found here:

https://www.youtube.com/watch?v=5rBdJ-3LneM.

This video gives an overview of what Class Dojo offers.

Parents/carers are sent a passcode which connects them to their child's account - we use ClassDojo from Nursery all the way through to Year 2.

Parents/carers are encouraged to sign up for the FREE service and are not required to subscribe monthly.

Pupils and Class Dojo

- Pupils will be awarded Dojo points when they show positive behaviours such as: sharing, helpfulness, good listening, being ready to learn, achievement, collaboration and behaviours linked to our school values.
- Dojo points will not be taken away for negative behaviour.
- Children do not have access to messaging services through their student accounts.
- Children must not access their parent's account or use it to send messages to their teachers.
- Pupils should not ask for Dojo Points; staff will be on the lookout for pupils who demonstrate the desired positive behaviours.

Teachers and Class Dojo:

- All members of staff using Class Dojo are asked to set '***quiet hours***' on their page, this is when messages will not be read or responded to out of the designated hours.
- The agreed quiet hours are between **4:30 pm and 8:30 am Mondays to Friday**, and **all-day Saturday, Sunday and school holidays**. Teachers should not feel pressurised to check or respond to messages outside of the above time frame.

Parent/Carer and Class Dojo

- Parents can use a generated invite code in order to link with their child's class, either through the use of the smart phone app or the Class Dojo website.
- Only parents or legal guardians will be given access codes to Class Dojo. It is expected that up to two parents will be linked to a child's account; any additional adults will only be accepted in special circumstances.
- By using our school Dojo site, you agree to the terms set out in this usage agreement.
- Parents can view the total number of points their child/children received along with the reason they have been given.
- Within the app or website, parent/careers accounts also have to class newsfeed where you will find important information posted by staff.

- In order to maintain the well-being of our class teachers, as well as ensuring they have a work-life balance, we ask that you bear in mind that though teachers can be messaged by you at any time, they may not respond back to the message during the '***quiet hours'***

- ClassDojo is only available to parents and children registered at the school. Parents are reminded that they should not take images from ClassDojo and post them elsewhere online. What is posted in Dojo stays in Dojo. Breaching this requirement will lead to account suspension.
- Class dojo is to be used just for teacher updates and reminders and will not be used for whole school administration purposes. School newsletters. trip and other school letters will still be sent from our office through Parent pay.

Parent accounts also have the facility to send messages to members of staff, however the following stipulations apply:

- Parents may message class teachers at any time, however there is no expectation for teachers to reply outside the hours of 8.30am-4.30pm. This is essential to safeguard the wellbeing and work-life balance of our staff.
- Parents must be polite and respectful when messaging teachers or commenting on the class news feed. Any inappropriate comments will be removed/blocked and the service may be removed.
- The following matters should always go through to our Main Office and are not the responsibility of teachers to be passed on: absence, sickness, school dinner enquiries and complaints.
- Parents should not use this messaging tool to enquire about the progress of their child on any level, but can contact the school office to arrange a meeting with class teachers to discuss any questions they may have.
- Parents who do not use the messaging system correctly will be given a warning should the service continue to be misused; they will be removed from the platform.
- Parents should look at the newsfeed regularly to keep up to date with messages, school events and information.
- Parents must make sure that children cannot access their parent account and are not able to send messages under their name.